



**Sabah Museum Application Form
Renting of Venue / Equipments**

JMNS:

Name of applicant: _____
(Name of NGOs / School / Institute / Government / Agencies)

Address: _____

Phone: _____

Fax: _____

Contact Person: _____

Handphone: _____

E-Mail: _____

Group Leader: _____

Handphone: _____

Number of Members	Date & Time of Usage

Purpose _____

(Signature)
Name: _____
Date: _____
Designation _____

List of Venue/Equipment:

<input type="checkbox"/>	Dewan G.C Woolley	<input type="checkbox"/>	Amplifier	<input type="checkbox"/>	Clip Microphone
<input type="checkbox"/>	Dewan Pendidikan	<input type="checkbox"/>	Microphone	<input type="checkbox"/>	Cordless Microphone
<input type="checkbox"/>	Bilik Mesyuarat Kinabalu	<input type="checkbox"/>	Microphone Stand	<input type="checkbox"/>	LCD Projector
<input type="checkbox"/>	Pentas Mat Salleh	<input type="checkbox"/>	TV Set	<input type="checkbox"/>	Radio Set
		<input type="checkbox"/>	VHS Video Player	<input type="checkbox"/>	Overhead Projector
		<input type="checkbox"/>	VCD/DVD Player	<input type="checkbox"/>	Laser Pointer
		<input type="checkbox"/>	Direct OHP Projector		

Further Information: Please call Corporate Communications Section

For Official Use:

Total Amount:RM _____
Mode of Payment: _____
Receipt No: _____
Date: _____

Nos. of Application: _____
Nos. of Approved: _____

Head Unit of Account
Date:

Sen Wui Kong
Head of Corporate Communications Section
Date:
Phone: 088-225 033 Ext: 207
Fax: 088-240 230 / 088-264 905
E-Mail: WuiKong.Sen@sabah.gov.my

Staff on duty: _____

Rules and Regulations:

1. Application must be made two weeks in advance
2. Due to high demand from our guests, the application will be given on a first-come first-serve basis.
3. Please download this form from our website at: <https://www.museum.sabah.gov.my> or
4. Please submit a complete form to the Information Counter, Department of Sabah Museum either by e-mail or fax.
5. Payment should be made at least 3 days in advance (during working day) at the Sabah Museum Complex.
6. If there is any changes, please notify at least 1 day before the date.
7. Terms and condition apply.